# **Dunedin Enterprise Investment Trust PLC**

[DATE]

Dear Shareholder

**Dunedin Enterprise Investment Trust PLC** (the "Company")

Request to send or supply shareholder communications via a website and/or in electronic form

This document is important and requires your immediate attention. If you are in any doubt what action you should take, you are recommended to seek your own financial advice from your stockbroker or other independent adviser authorised under the Financial Services and Markets Act 2000.

The Company's Articles of Association allow the Company to take advantage of provisions in the Companies Act 2006 (the "Act") that enable us to communicate with our shareholders electronically. Under the provisions of the Act, we are required to ask you individually as a shareholder of the Company to confirm your agreement to the Company sending or supplying documents, information or notices to you via the Company's website <a href="https://www.dunedinenterprise.com">www.dunedinenterprise.com</a>.

Electronic communications are not only an efficient method for shareholder communications, they also allow us to operate in a more environmentally friendly and cost-effective way.

You have the following choices available to you:

# Option 1 - Website documentation with e-mail notification

The quickest and most environmentally friendly way to receive notification is by electing to receive notifications of new documents by email. To arrange this you will need to register at <a href="www.shareview.co.uk">www.shareview.co.uk</a>. Further details on how to register are available on the reverse of this letter.

#### Option 2 – Website documentation with hard copy notification

If you wish to be notified by a hard copy letter whenever documents are available on the Company's website, you do not need to do anything. Please note that if you do not return your response form or register at <a href="www.shareview.co.uk">www.shareview.co.uk</a> by [at least 30 days from date of letter] you will be deemed to have agreed that the Company may make documents, information or notices of meetings available to you on its website and you will receive hard copy notification whenever documents, information or notices of meetings are available on the Company's website.

# Option 3 - Hard copy documentation

If you wish to continue to receive hard copy documentation through the post, you will need to complete the response form below and return this in the envelope provided to our Registrar, Equiniti.

You can of course change your mind at any time and elect to receive hard copy documentation by contacting Equiniti using the contact details on the reverse of this letter.

If you have any further questions please consult the frequently asked questions on the back of this letter.

Yours faithfully,

Dunedin Enterprise Investment Trust PL0	Dunedin	Enterprise	Investment	<b>Trust PL</b>	C
---	---------	------------	------------	-----------------	---

Dunedin Enterprise invest		<b>~</b>
Dunedin Enterprise Invest	ment Trust PLC shareholder commu	0
Shareholder Reference No.		
Please only tick the box if:		

You wish to elect for option 3; to continue to receive documents in hard copy by post. Your response form must be received by Equiniti no later than [at least 30 days from date of letter] *Note: If you elect for option 1 you will need to register at www.shareview.co.uk. If you elect for option 2 you do not need to take any action.* 

# **Shareholder Communications - Frequently Asked Questions**

#### Q. Why should I change to electronic communications?

**A.** Communicating with you via our website will not only reduce our impact on the environment and minimise waste but it will also enable us to deliver relevant information to you in a timely, convenient and more cost effective form. You can also access a whole host of additional information about the Company on our website, such as the share price, financial results, presentations and up to date news. If you elect for shareholder communications on the internet, you will be able to access them on the day of publication rather than having to wait for them to arrive by post.

#### Q. What do I need to do next?

A. Choose one of the following options:

### Option 1 - Be notified by email that documents are available on the website

If you would like to receive shareholder documents by looking at our website, and would like to receive notification by email of the publication of relevant documents, visit <a href="www.shareview.co.uk">www.shareview.co.uk</a>, register for a shareview portfolio and select 'electronic' as your preferred method of delivery of company communications. You will then receive an email each time a shareholder document is placed on our website, giving you full details of where and how to access it.

#### Option 2 - Be notified by letter that documents are available on the website

You can choose to receive shareholder documents by looking at our website but receive notification by letter of the publication of relevant documents. If you wish to choose this option, you need take no action.

#### Option 3 - Continue to receive paper documents by post

If you would like to continue to receive shareholder documents in paper form through the post to your registered address, please complete and return the response form to Equiniti in the envelope provided by [28 days after mailing date].

#### Q. Can I change my mind?

**A.** Yes, you can change your mind at any time by writing to the Company's Registrar, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA.

# Q. What if I choose to receive electronic communications but would still like to receive a paper version of a particular document?

A. You can ask us for a paper copy of any document at any time by writing to Equiniti at the address above.

# Q. What equipment do I need to receive website communications?

**A.** You will need an internet enabled PC with web browser software. In addition you will need Adobe Acrobat Reader which can be downloaded free of charge from the Adobe website.

# Q. Are there any exceptions to electronic communications?

**A.** There may be times when the Company needs or considers it desirable to send documents or information to you in hard copy rather than via the website, in which case we reserve the right to do so.

## Q. Who do I contact if I have further queries?

**A.** Contact the Company's Registrar, Equiniti by telephone on +44 (0)871 384 2440 (non-UK callers +44 (0)121 415 7047) or +44 (0)871 384 2255 (text phone). Calls to 0871 numbers cost 8p per minute plus network extras. Lines are open 8.30am to 5.30pm Monday to Friday.